



"Accepting the Challenge"

## **Divisional Futures & Community Relations Committee Minutes**

Tuesday, November 2, 2011 – 11:30 a.m.

Conference Room, Administration office

Present: P. Bowslaugh (Chairperson), M. Snelling (Alternate),  
K. Sumner, Dr. D. Michaels.

Regrets: J. Murray

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### **1. CALL TO ORDER:**

The meeting was called to order at 11:45 a.m. by the Chairperson, Trustee Bowslaugh.

### **3. APPROVAL OF AGENDA**

The agenda was amended to include discussions regarding the Committee's Governance Goals relating to future stakeholder meetings; the upcoming agenda for the Joint City Task Force Ad-Hoc Committee; the upcoming agenda for the School Division/Parent/Guardian Liaison Committee; and an invitation to meet with the Alexander Parent Council. The agenda was approved as amended.

The Committee agreed to accept the invitation of the Alexander Parent Council to meet with them on December 6, 2011 at 7:00 p.m. in Alexander.

### **4. REVIEW OF COMMITTEE MINUTES**

The Committee reviewed the Minutes of the meeting held October 11, 2011.

### **5. COMMITTEE GOVERNANCE GOAL ITEMS**

#### **A) Governance Goal Work**

The Chairperson requested feedback from the Committee with respect to meetings held with the Aboriginal Community and the development of a position description for the Aboriginal Learning Education Specialist. Discussions were held regarding other stakeholder groups that the Committee might like to meet with over the remainder of the school year. Superintendent, Dr. Michaels, suggested possible meetings might involve representatives from Maple Leaf; staff members who deliver specific programming; and representatives from probation services.

### **6. OTHER COMMITTEE GOVERNANCE MATTERS**

#### **A) 2012/2013 Proposed Budget Discussions**

##### **i) Aboriginal Education School Support Assistant :**

The Committee reviewed the position description which had been amended at the Committee meeting held November 1, 2011 with the Aboriginal Community. It was agreed that once the Advisory Committee meeting has been established, the Divisional Futures and Community Relations Committee will have completed the consultation process regarding the establishment of a job description for the Aboriginal Learning Education Specialist to be taken forward as a 2012-2013 budget consideration. It was further recommended that one trustee represent the Board of Trustees on the proposed Advisory Committee to address any political issues as they may arise. Further discussions were held regarding the possibility of representation from the Advisory Committee in the interview selection process. It was agreed the

Divisional Futures and Community Relations Committee would support the implementation of this position as a proposed budget programming request for the 2012-2013 budget deliberations.

ii) Building Student Success with Aboriginal Parents (BSSAP) Coordinator:

The Committee reviewed the position description which had been amended at the Committee meeting held November 1, 2011 with the Aboriginal Community. It was noted that the programming request for this position would need to include a budget beyond salary in order to provide funds for resource purposes. It was agreed the Divisional Futures and Community Relations Committee would support the implementation of this position as a proposed budget programming request for the 2012-2013 budget deliberations.

iii) Communications Technology Specialist:

The Committee reviewed the position description for the Communications Technology Specialist. The benefits of such a position to the Board of Trustees and the Community-at-Large was discussed. It was agreed this position must also take into consideration how information will be communicated to people who do not use technology. It was felt that although this position was furthest from the classroom it was necessary as it would support the total operations of the Division. Such a position would help to increase the Board's profile in the community and increase awareness of what all is involved in educating students.

The Committee made minor changes to the position description and agreed it would support the implementation of this position as a proposed budget programming request for the 2012-2013 budget deliberations.

**B) Additional Stakeholder Meetings**

The Committee requested the following stakeholder meetings be arranged during the 2011-2012 school year:

- Representatives from Maple Leaf, Ms. Sandy Trudel from the City of Brandon, Ms. Leslie Allan from Westman Immigration Services, a representative from the Human Resources Department at the Brandon Regional Health Authority, to discuss the English as an Additional Language situation in the Brandon School Division and other areas of the City of Brandon. It is hoped that this meeting will help identify individuals from the EAL Community who would be willing to meet with the Committee to discuss the educational needs of the EAL student.
- Representatives from the five municipalities which are part of the Brandon School Division to discuss items of mutual interest.
- Local MLA's. These meetings will be held separately based on political party.
- Brandon Police Chief Keith Atkinson and Inspector Ian Grant.

Superintendent, Dr. Michaels, confirmed that she has met with the Mayor who would like to work jointly with the Board of Trustees to discuss the funding formula with the Minister of Education. The Chairperson of the Board would be bringing the matter forth at the next Board meeting.

**C) Policy 1008 – “Communications”**

This item was deferred to the next regular meeting of the Committee.

**D) Joint City Task Force Ad-Hoc Committee**

The Minutes of the Joint City Task Force Ad-Hoc Committee meeting held October 6, 2011 were received as information.

Trustee Bowslaugh noted the next Committee meeting was to be held November 2, 2011 and she reviewed the items that she would be bringing forth on that agenda on behalf of the Division.

7. **OPERATIONS INFORMATION**

- The report regarding the Division's sensory intervention programming prepared by Learning Support Services Facilitators in response to Trustee Kruck's request for information regarding the use of exercise balls in the classroom was deferred to the next meeting.

8. **NEXT REGULAR MEETING: Tuesday, December 13, 2011, 11:30 a.m. to 1:00 p.m., Board Room.**

The meeting adjourned at 1:10 p.m.

Respectfully submitted,

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P. Bowslaugh, Chair

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J. Murray

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K. Sumner

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M. Snelling (Alternate)